

## EXAMINATION INFORMATION ALERT

### County Corrections and Sheriff's Officer Promotional Processing 2005/2006 Schedule

This bulletin establishes the Department of Personnel schedule for examinations for specific custody promotional titles.

#### DEADLINES

Appointing Authority requests for examinations are due on the following dates:

Date	Title
September 1	County Corrections Sergeant
September 1	County Corrections Lieutenant
September 1	County Corrections Captain
September 1	Sheriff's Officer Sergeant
September 1	Sheriff's Officer Lieutenant
September 1	Sheriff's Officer Captain

#### PROCEDURES

The Department of Personnel will process promotional examinations as follows:

#### COUNTY CORRECTIONS CAPTAIN & SHERIFF'S OFFICER CAPTAIN

Employer Request to HRM Consultant Team:	DOP Issues Announcement:	Application Filing Deadline:	Closing Date:	Tentative Test Date:
September 1, 2005	November 1, 2005	November 21, 2005	November 21, 2005	May 2006
September 1, 2006	November 1, 2006	November 21, 2006	November 21, 2006	May 2007

Note: Specific test dates will be given at the time of announcement.

Note: Closing Date: Eligibility must be established by this date.

#### COUNTY CORRECTIONS LIEUTENANT & SHERIFF'S OFFICER LIEUTENANT

Employer Request to HRM Consultant Team:	DOP Issues Announcement:	Application Filing Deadline:	Closing Date:	Tentative Test Date:
September 1, 2005	November 1, 2005	November 21, 2005	November 21, 2005	May 2006
September 1, 2006	November 1, 2006	November 21, 2006	November 21, 2006	May 2007

Note: Specific test dates will be given at the time of announcement.

Note: Closing Date: Eligibility must be established by this date.

#### COUNTY CORRECTIONS SERGEANT & SHERIFF'S OFFICER SERGEANT


Employer Request to HRM Consultant Team:	DOP Issues Announcement:	Application Filing Deadline:	Closing Date:	Tentative Test Date:
September 1, 2005	November 1, 2005	November 21, 2005	November 21, 2005	May 2006
September 1, 2006	November 1, 2006	November 21, 2006	November 21, 2006	May 2007

Note: Specific test dates will be given at the time of announcement.

Note: Closing Date: Eligibility must be established by this date.

**Note to Appointing Authorities and Candidates:**

- The Department of Personnel anticipates issuing announcements annually. The Department believes that establishing the dates in advance should assist Appointing Authorities in planning and anticipating their personnel needs and will provide timely notification to all parties.
- Applications must be filed no later than the filing deadline issued on the announcement. Barring unforeseen circumstances, examinations will be held during the month indicated in this EIA.

		ISSUED: September 2005	APPROVED BY:  _____ (Director)
--	--	---------------------------	--